**SPONSOR MEETING MINUTES**

*For meeting: Wednesday 04/05/2014*

**Team Name: jBehaving**

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| --- | --- | --- | --- |
| Start Time: | 9:00 AM | End Time: | 11:00 AM |

*Attendance:* ✔ or ✖

|  |  |
| --- | --- |
| *Ashley Finger* | ✔ |
| *Bai Xiong* | ✔ |
| *Cody Lanier* | ✔ |
| *Cody Prior* | ✔ |
| *Daniel Gallegos* | ✔ |
| *Michel Watson* | ✖ |

Met with the Project Sponsor/Client: **Juan Calderon**

**AGENDA ITEMS -** Agenda prepared by *Ashley Finger and Bai Xiong*

1. Review and approve **Meeting Report** for the last meeting.

**OLD business items**.

1. Thank you for all your previous feedback on the last two documents we completed! (A’s on both)

**NEW business items.**

1. Whole website vs Registration System?
   1. PHP/MySQL
   2. Whole website - about/mission/etc.
2. Security of clients’ personal data
   1. Facebook/Google+ integration (security)
   2. More security the better -> password
   3. Minimal personal information as possible
   4. Admin / Employee
      1. be able to see customer emails
      2. more security for login
      3. Every employee will be required to have a (GotTrackDays email account) gmail account (2-step verification)
3. Design
   1. Color schemes
      1. Red & Black
   2. Themes?
   3. Easy to read
4. Refunds? And how to handle
   1. Paypal refund? - log in paypal account a refund
      1. Then pay the refund back
   2. Google Wallet
   3. Refund request sent to admin for approval (some fee might be kept for track cost purposes - thus a portion will be returned)
5. Project Privacy.... GitHub is public
   1. Go with public for now. Further discussion can be made at a later time)
   2. $25/month for private repo (10 private repos)
6. Track calculator doing real time calculations or a general home screen eyeball candy graphic
   1. Is it’s own page
   2. See the SRS questionnaire for the fields
   3. Interactive form - customer enter in competitor’s info (can have default values)
      1. Customer edits the other fields for info
      2. Static information will be sponsor’s information
      3. Then total information will be computed
      4. Don’t worry about distance to track for individual customers (\*Bonus Feature\*)
7. Use Cases: Start with the first screen the user sees and walk through exactly where the user can go from there and do again for each additional screen
   1. See SRS Questions with answers

***Meeting Report*** to be prepared by *Bai Xiong*

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| **Next Meeting Date: As Needed** | **Start time** | **End time** |